

Sub-granting call 2025: Leading Young Justice Transformers in Europe Frequently Asked Questions & Answers

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Eligibility

- **Can one organisation submit several applications?**

No, each legal entity should only submit one proposal. Multiple proposals, even for activities in another country, will not be considered.

- **Which CFJ-EN Members can apply to the sub-granting scheme 2025 ?**

Only FULL Members can apply to the sub-granting scheme. Associate Members and/or Friends of the Network are not eligible under this call.

- **Is there a geographical restriction for this sub-granting scheme 2025 ?**

The applicant must be based in an EU-country and the activity must take place in an EU country. Please consult the guidance call document for further information.

- **What type of organisations are prohibited from receiving financial support to third parties?**

Member organisations that are themselves EU-wide networks/umbrella organisations are excluded from benefiting from financial support to third parties

- **Is it possible for several members based in the same country to apply separately?**

Yes, all EU-based members are welcome to apply. There is no restriction in the number of projects run in one country, if they are run by different CFJ-EN Members.

- **Can organisations apply jointly to the sub-granting call?**

There is no rule forbidding CFJ-EN Members to collaborate and apply together to a call, especially if they are based in the same country. If their application were successful, they would then **share the implementation of the project and the budget** among themselves.

- **I applied for and received a CFJ-EN subgrant in a previous year. Am I eligible to reapply in 2025?**

Yes, you are eligible to reapply.

- **Can partners/sister organisations/affiliate entities of CFJ-EN members apply for sub-granting?**

While the activities can take place in any EU country, **only CFJ-EN member organisations** can enter in the sub-granting contractual relationship. If and only if a potential applicant is under the **same legal entity** as a member of the CFJ-EN can they apply for sub-granting.

Please note that **Sub-contracting is not allowed** for sub-granting purposes. Therefore, should a member apply on behalf of a partner/sister organisation/affiliate entity, they would have to **handle all activities and expenses directly**, though they could hire local staff under a consultancy agreement. This means that all invoicing should be made under the name of the CFJ-EN Member organisation.

Content of the proposal

- **To what extent should Young Justice Transformers groups have a mixed membership of children?**

It is **not expected** that each group has members from each of the target categories identified (children suspected, accused or convicted, child victims and witnesses of crimes, children in administrative proceedings, including migrant children, children in civil proceedings, including family matters, etc.). The project proposal assessment will not approach the composition of the group statistically.

However, it is **encouraged** that each group remains as open and mixed as possible. If the group only contains young people over 18, it is crucial that these young people had **experience of the justice system below 18**.

- **What is the age range for the Young Justice Transformers (YJT)?**

The FSTP scheme aims to include children aged **15 to 17**, as well as young people with lived experience who are over **18 but under 23**.

- **Where and when will the Child Justice Caravan event take place ?**

In 2025, the Child Justice Caravan will take place in Brussels, Belgium, in November 2025.

- **Should the Child Justice Caravan be included in the proposal?**

Yes, as the Child Justice Caravan will be a core activity of the CFJ-EN, the activity should be **explicitly included** in the proposal. While the costs to participate in the Caravan should be included in the application (see question below), the logistics to organise the Child Justice Caravan will be handled by the Operational Team, who will issue an invitation to all CAB members who are able to come.

In case of **children who are not able to travel**, further discussion should take place to allow for remote participation and combine events both online and face-to-face. This will be further discussed at the kick-off meeting with successful applicants.

- **Can Young Justice Transformers participate in the 2025 Annual Seminar in October 2025? Does the proposal need to include cost coverage of their participation?**

As in 2025, it is very likely that some Young Justice Transformers will be invited to attend the Annual Seminar in Athens. However, the costs for their participation shall not be included in the sub-granting budget, but it will be covered by a separate budget from the CFJ-EN. It is however recommended to include in the planning of activities this potential participation in October 2025 of 2 or 3 participants per country.

- **Can project materials be produced in a local language?**

Yes, materials can be produced in the local language; they do not necessarily need to be in English.

Budget

- **Should the budget of the proposal be built using unit costs or real costs?**

Any costs for **accommodation, subsistence or travel** should be budgeted using real costs. Proofs of expenses should be kept accordingly, in particular attendance sheets. **Volunteer's** time can also be accounted for with unit costs.

- **What specific activities can the financial support to third parties cover, and what does it explicitly exclude?**

The financial support to third parties can only support activities outlined in the call document guidance and should not cover operating costs of the member organisations.

- **Should the proposal include co-financing?**

No, project proposals do not need to include co-financing.

- **Is VAT an eligible cost?**

No, VAT is in general considered an ineligible cost. However, **VAT is an eligible cost** if the beneficiary can show that the organisation is **unable to recover it** according to the applicable national legislation. In short, **non-refundable VAT** is an eligible cost.

- **When will the organisation receive payment for the sub-granted amount?**

Each beneficiary will receive **70%** of the sub-granting amount upon **signature** of the sub-grant agreement. The remaining **30%** will be paid **after the final financial and technical report** is approved. All payments will be made through DCI-BE as the framework partner of the EC Grant.

- **What should the organisation budget for regarding the Child Justice Caravan?**

Costs related to the participation of children and their youth facilitator/coordinator (fee for interpreter, transportation, accommodation costs, subsistence costs) should be included in the budget of the proposal. See the call guidance document for further details.

Sub-grant management

- **What is the deadline for project completion?**

All projects must be completed no later than **31st December**. Any activities planned beyond this date will not be considered eligible.

- **Does the sub-granting entail any kind of reporting?**

Yes, sub-grant beneficiaries will need to report on their activities to the CFJ-EN Operational Team. A final narrative and financial report will be expected at the end of the project, in **December 2025**.

An additional report on the Child Justice Caravan will also be expected in **December 2025**.

- **When is the final narrative report due?**

The final narrative report must be submitted by **5th December**, as stated in the guidance note.

- **Does the CFJ-EN conduct checks on conflicts of interest?**

Yes, COI checks are included in the application form to ensure organisations and their staff have no ties to DCI-BE as the framework partner.

COI checks are also conducted with the Review Committee to ensure they have ties neither to DCI-BE nor to any of the potential applicants.

- **Will there be a similar sub-granting opportunity next year?**

There might be in 2026 another sub-granting opportunity, which will depend on the approval of the European Commission of our SGA 2026 funding request. However, the application process may vary based on an assessment of this year's procedure involving 2023, 2024 and 2025 grantees. If the scheme is approved for 2026, the **topic** of the sub-granting call, including its thematic priority, will be shared in the first quarter of 2026, after the proposal is approved by the European Commission.



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